

DRAFT

Minutes of the Annual Meeting of the Duddington-With-Fineshade Parish Council held at the Village Hall on Thursday 14th May 2026 immediately following the Annual Parish Meeting.

Present:

Mrs S Parsons (Chairman)
Mrs M Scott
Mrs S Hackett
Mr R Holder
Mr J Waldock
Mr Maunder Taylor
Ms S Fowler

Richard Reed – Clerk to the Parish Council

There were two residents in attendance.

AM/26/01 Election of Chairman and Declaration of Office

Councillor Mrs Parsons was nominated for the office of Chairman, proposed by Cllr. Mr Holder and seconded by Cllr. Mr Maunder Taylor and carried unanimously. As there were no further nominations, Cllr. Mrs Parsons was elected to serve as Chairman for the forthcoming year.

AM/26/02 Election of Vice-Chairman and Declaration of Office

Councillor Holder was nominated for the office of Vice-Chairman, proposed by Cllr. Mrs. Parsons and seconded by Cllr. Mrs Hackett and carried unanimously. As there were no further nominations, Cllr. Holder was elected to serve as Vice-Chairman for the forthcoming year.

AM/26/03 To receive councillors Declarations of Office

Cllrs. Mrs S Parsons and Cllr Mr R Holder signed their respective declarations.

AM/26/04 Apologies

Apologies had been received from Cllrs. Mr S Hunt.

AM/26/05 Election of Responsible Finance Officer

The Clerk was nominated to continue in the role of RFO.

Proposed, Cllr. Mr. J Maunder Taylor seconded Cllr. Mrs S Hackett.

There being no further nominations, the Clerk was elected to continue in the role of RFO.

AM/26/06 Appointment of Independent Auditor

It was agreed to continue with NCALC who had undertaken the 2025/26 audit.

AM/26/07 To agree council representation on other bodies and any other representation.

Cllr. Ms. S Fowler is the Parish Council's representative on the Village Hall Committee.

AM/26/08 To agree meeting dates for 2024/25

It was agreed that the Parish Council will continue to meet on the second Thursday of February, April, August, October and December. The Annual Parish Meeting, Annual Meeting and Ordinary Meeting will be arranged for a date in May. Meetings will commence at 7:30.

AM/26/09 Items requiring urgent attention, for information or for future agendas

Nothing at this time

In the absence of any other business, the Chairman declared the meeting closed at 8:02pm.

Chairman

Date