

DRAFT

Minutes of the Annual Meeting of the Duddington-With-Fineshade Parish Council held at the Village Hall on Monday 19th May 2025 commencing at 7:30pm.

Present:

Mrs S Parsons (Chairman)
Mrs M Scott
Mrs S Hackett
Mr R Holder
Mr J Waldock

Richard Reed – Clerk to the Parish Council

Sara Fowler and Steve Hunt
There were no other residents in attendance.

AM/25/01 Election of Chairman and Declaration of Office

Councillor Mrs Parsons was nominated for the office of Chairman, proposed by Cllr. Mrs Scott and seconded by Cllr. Mrs Hackett and carried unanimously. As there were no further nominations, Cllr. Mrs Parsons was elected to serve as Chairman for the forthcoming year.

AM/25/02 Election of Vice-Chairman and Declaration of Office

Councillor Holder was nominated in his absence for the office of Vice-Chairman, proposed by Cllr. Mrs. Parsons and seconded by Cllr. Mrs Hackett and carried unanimously. As there were no further nominations, Cllr. Holder was elected to serve as Vice-Chairman for the forthcoming year.

AM/25/03 To receive councillors' Declarations of Office and, if any not received, determine when they shall be received

Councillors' declarations received except for Cllr. Maunder Taylor who is away at the moment.

AM/25/04 Apologies

Apologies had been received from Cllrs. Mr J Maunder Taylor which was accepted, also NNC Cllr. Mr Simon Fairhall.

AM/25/05 Election of Responsible Finance Officer

The Clerk was nominated to continue in the role of RFO.
Proposed, Cllr. Mr. R Holder seconded Cllr. Mr Waldock.
There being no further nominations, the Clerk was elected to continue in the role of RFO.

AM/25/06 Appointment of Independent Auditor

Following the retirement of Mr Ian Arnott, it was agreed to continue with NCALC who had undertaken the 2024/25 audit.

AM/25/07 To agree council representation on other bodies and any other representation.

Cllr. Mrs Parsons would continue as the Parish Council's representative on the Village Hall Committee.

AM/25/08 To agree meeting dates for 2024/25

It was agreed that the Parish Council will continue to meet on the first Tuesday of February, April, August, October and December. The Annual Parish Meeting, Annual Meeting and Ordinary Meeting will be arranged for a date in May. Meetings will commence at 7:30.

AM/25/09 Items requiring urgent attention, for information or for future agendas

Nothing at this time

In the absence of any other business, the Chairman declared the meeting closed at 7:38pm.

Chairman

Date