

DRAFT

Minutes of the Meeting of the Duddington-With-Fineshade Parish Council held at the Village Hall on Tuesday 12th December 2023.

Present:

Mrs S Parsons Chairman
Mrs S Hackett
Mr J Maunder Taylor
Mr J Waldock

Mr Richard Reed – Clerk

There were no residents in attendance.

Prior to the meeting the Clerk announced the following amendments to the agenda:

The Community Skips item is removed.

To set and approve the 2024/25 precept to be added as the new agenda item 14 (iv)

2023/083 Apologies for absence

Cllr. Mrs M Scott, Mr R Holder and Mrs R Spencer Jones

2023/084 Declarations of interest

Nothing on agenda items

2023/085 Public Time

There were no members of the public in attendance.

2023/086 Police Matters

The Clerk had not received a report from the Police.

2023/087 To approve the minutes of the Ordinary Meeting held on 03.10.23

The minutes of the Ordinary Meeting held on 3rd October 2023, copies of which had previously been circulated, were approved and signed by the Chairman. Proposed Cllr. Mrs S Hackett and seconded by Cllr. M J Waldock. It was resolved that the minutes be accepted as a correct record of that meeting.

2023/088 Matters arising

Following the submission of the questionnaire to Barclays, the Clerk had spoken to the bank by telephone in October. It was thought that the Parish Council was listed wrongly and that the Clerk would be contacted by e-mail prior to a further telephone call. To date there had been neither from the bank.

2023/089 Estate Matters

Nothing had been received from Berrys in respect of the estate.

2023/090 Highways

It was reported that a number of temporary signs still remain in Duddington. Highways are to be contacted again. **Action: Clerk**

2023/091 Neighbourhood Plan: Working Group Update.

Cllr. Mrs Hackett spoke of an objection from Berrys on behalf of the estate in respect of Stocks Hill. Cllr. Mrs Hackett said that the Parish Council needs to make its case for the retention of this area in the Neighbourhood Plan. She said that evidence was required by 22nd December supporting this. Cllr. Mr Maunder Taylor said he would speak to residents this coming weekend. **Action: JMT/SH**

2023/092 To fill the vacancy on the council by co-option

The Clerk called for nominations.

Cllr. Mr Maunder Taylor proposed Amanda John. The nomination was seconded by Cllr. Mrs Hackett. As there were no other nominations and Ms John had expressed an interest in becoming a councillor she was duly elected *in absentia*.

2023/093 Correspondence

As per list previously circulated to councillors.

2023/094 Planning

a) There were no applications for consideration.

b) NE/23/01058/TCA; NE/23//01119/FUL; NE/23/01120/LBC; NE/23/01151/FUL and NE/23/01152/LBC had been considered since the last meeting. There were no objections.

c) There were no other planning matters.

Chairman

Date

2023/095 Finance

- (i) The Clerk presented the statement of accounts and the bank reconciliation. There had been no receipts since the last meeting.
- (ii) The Clerk presented the budget monitoring report.
- (iii) The Clerk had circulated the draft budget for 2024/25. It was agreed to increase the playground maintenance item from £500 to £1000. As the bus shelter roof repairs are unlikely to be carried out during this financial year, an allocation of £3000 is to be made for 2024/25. With these amendments the budget was approved, proposed by Cllr. Mrs Hackett and seconded by Cllr. Mr Maunder Taylor.
- (iv) It was proposed by Cllr. Mr Maunder Taylor and seconded by Cllr. Mr Waldock to set the 2024/25 precept at £10000 representing no increase over 2023/24
- (v) The following invoices were presented and Cllr. Mrs Parsons proposed that payment be made and this was seconded by Cllr. Mr Maunder Taylor.

Retrospective

09.10.23 Npower Commercial Gas £14.83 Cheque No. 101073

19.10.23 Northamptonshire ACRE £42.00 Cheque No. 101074

25.10.23 Bourne Skip Hire £855.00 Cheque No. 101075

01.11.23 RBL Poppy Appeal £120.00 Cheque No. 101076

13.11.23 Anglian Water £17.51 Cheque No. 101077

TSOHOST (R Reed) £9.54 Cheque No. 101078

Mr D Bates £100.00 Cheque No. 101079

- (vi) The clerk had received a letter from HMRC regarding an alleged underpayment of PAYE. The payroll accountant has now sorted HMRC's mistake.

2023/096 Items requiring urgent attention, for information or for the next agenda

Nothing at this time.

2023/097 Date of next meeting

Tuesday 6th February 2024 commencing at 7:30pm.

There being no further urgent business the meeting closed at 8:30pm.