

**DRAFT**

**Minutes of the Meeting of the Duddington-With-Fineshade Parish Council held at the Village Hall on Tuesday 16<sup>th</sup> May 2023 immediately following the Annual Meeting.**

**Present:**

Mrs S Parsons Chairman  
Mrs M Scott  
Mr J Waldock  
Mrs R Spencer Jones  
Mr R Holder

Mr Richard Reed – Clerk

There were no residents in attendance.

**2023/031 Apologies for absence**

Cllrs. Mrs D George, Mrs S Hackett, NNC Cllrs. Helen Harrison and Jason Smithers.  
Cllrs. Mr J Maunder Taylor would be late arriving.

**2023/032 Declarations of interest**

Nothing on agenda items

**2023/033 Public Time**

There were no residents in attendance.

**2023/034 Police Matters**

The Clerk had received nothing from the Police.

The recent burglary in the village and the incident where registration plates were being changed on a vehicle in the road were discussed.

**2023/035 To approve the minutes of the Ordinary Meeting held on 04.04.23**

The minutes of the meeting held on 4<sup>th</sup> April 2023, copies of which had previously been circulated, were approved and signed by the Chairman. Proposed Cllr. Mrs R Spencer Jones and seconded by Cllr. Mr R Holder. It was resolved that the minutes be accepted as a correct record of that meeting.

**2023/036 Matters arising**

Cllr. J Waldock had removed the cooking oil canisters that had been tipped in Green Lane. The unauthorised works in Green Lane were discussed and the Clerk explained the legal situation as it is public highway. No further action proposed at this time.

**2023/037 Estate Matters**

Ground investigations are being undertaken at the Manor Farm site.

**2023/038 Highways**

Nothing to report at this time.

**2023/039 Neighbourhood Plan: Working Group Update.**

Cllr. Mrs Hackett had advised the Clerk that she was still waiting to hear from North Northamptonshire Council.

**2023/040 Community Skips**

It was agreed to order these for the usual sites, delivery on Friday 26<sup>th</sup> May and collection Tuesday 30<sup>th</sup> May. **Action: Clerk**

**2023/041 Correspondence**

As per list previously circulated to councillors.

**2023/042 Annual Review**

Councillors reviewed the following items:

Financial Regulations: Updated to 2019 Regulations. NCALC is preparing a new model document for 2024.

Risk Assessment: Considered to meet the council's requirements.

Internal Audit arrangements: Considered to meet the council's requirements

Insurance: Due for renewal under the Long Term Agreement on 1<sup>st</sup> June 2023. Meets the council's requirements. Unfortunately, as we are in the middle of the LTA it is not possible to seek an alternative insurer at the moment.

Chairman

Date

**2023/043 To approve the Internal Auditor's Report**

The Clerk presented the Internal Auditor's Report which was approved and accepted. Cllr. Mrs R Spencer Jones proposed that the report be approved, seconded by Cllr. Mrs M Scott.

**2023/044 To approve the Certificate of Exemption**

Proposed by Cllr. Mr R Holder and seconded by Cllr. Mr J Waldock that the Certificate of Exemption be approved.

**2023/045 To approve the Governance Statement of the Annual Audit Return**

It was proposed by Cllr. Mrs R Spencer Jones and seconded by Cllr. Mr R Holder that the Governance Statement be approved.

**2023/046 To approve the Accounting Statement of the Annual Audit Return**

It was proposed by Cllr. Mr Holder and seconded by Cllr. Mrs M Scott that the Accounting Statement be approved.

**2023/047 Planning**

- a) There were no planning applications for consideration.
- b) No applications had been considered since the last meeting.
- c) There were no other planning matters.

**2023/048 Finance**

- (i) The Clerk presented the statement of accounts for 2022/23 (final) and 2023/24. Since the last meeting, receipts include £10000 precept.
- (ii) The Clerk presented the Bank Reconciliation Statement for 2022/23 and this was approved.
- (iii) The Clerk presented the budget monitoring report for 2022/23 and this was approved.
- (iv) The following invoices were presented and Cllr. Mr Holder proposed that payment be made and this was seconded by Cllr. Mr J Waldock.

Retrospective

11.04.23 Npower £10.66 Cheque No. 101057

Anglian Water £13.62 Cheque No. 101058

Ian Arnott £75.00 Cheque No. 101059

AJGIBL GBP CLIENT NST A/C (Gallagher) £1064.99 Cheque No. 101060

Mrs S Parsons £200.00 Cheque No. 101061

- (v) There was no further financial business.

**2023/049 Items requiring urgent attention, for information or for the next agenda**

Nothing at this time

**2023/050 Date of next meeting**

Tuesday 1st August 2023 commencing at 7:30pm.

There being no further urgent business the meeting closed at 8:35pm.