

**Duddington with Fineshade Neighbourhood Plan Advisory
Committee Meeting
9 January 2019
19.30
Duddington Village Hall**

1 In attendance:

Sandie Parsons – Chair (SP)
Shenagh Hackett- Secretary (SH)
Gary Kirk – *Yourlocale* (GK)
Sandy Scott (SS)
Paul Hackett (PH)
Max Kerr
Peter Kerr
Barrie Galpin(BG)

Apologies for absence (received after the meeting):

Rae Spencer – Jones
Lucy Hurst
Lisa Gilman

Max and Peter Kerr were welcomed to their first meeting.

2 Declarations of Interest

There were no expressions of interest declared.

3 Minutes of Meeting

- a) The minutes of the previous meeting held on 10th October 2018 were proposed as a true record by SS and seconded by PH.
- b) Matters arising not covered by the agenda:
 - It was reported that Parish On-line had been accessed by SS.
 - The Vision statement will now be accepted as the way forward and incorporated into the Neighbourhood Plan.

4 Analysis of the results of the questionnaire and open event

A copy of the results from the community questionnaire collated by *Yourlocale* was circulated prior to the meeting.

A total of 44 responses were received via the drop box and on-line. This was deemed to be a meaningful response and represented 37% of the households within the neighbourhood.

Precis of points:

- Highly valued by 60+% within the Village – the pub, the playground and village hall
- Most valued by 100% – open countryside and separation from other villages
- Housing requirements – 63% of respondents were in favour of small family homes with some willingness for low cost housing. Apartments were considered to be the least preferred. Most favoured were restored derelict buildings consistent with the conservation area
- There was support for local rural, cottage style businesses
- Strong support for protecting the heritage of the area – keep the Village as it is
- Other areas of concern;
 - The impact of the A47/A43 and the quarry
 - Public transport
 - Access to the riverside
 - Cycleways and pathways

A total of 44 residents attended the Open Event in the Village Hall. This provided a wealth of information with a series of display boards of maps and statements which invited debate and comments on areas including possible locations for development, transport and community facilities. Residents were also invited to leave comments via post it notes on each display board. These have all been collected and included in the analysis.

A training session on how to use a defibrillator and to carry out basic CPR also took place during the Event. Thanks go to Top Lodge Safety for providing the training and equipment.

5 Follow up actions

It was agreed that it is important to identify areas within the neighbourhood that would be acceptable to local people for development.

Actions:

- Landowners to be contacted to establish whether they have plans to develop their land within the neighbourhood. Where land has been identified, an independent consultant from *YourLocale* will look at the sites and judge against criteria using the RAG (red, amber, green) method. The consultant will then present their findings to the Committee and the assessment taken back to the landowner.

Approximately 14 landowners were identified around the Village however there was uncertainty as actual ownership.

Actions:

- SP and SS to identify the remaining landowners within the Village and pass contact details to SH
- Because of the environmental considerations, BG and SS to meet with Andy Ireland, for fields around Fineshade and also Edward Elborne
- SH to write to the three major landowners, Sheffield and Ford, Mark Constant and Berry's with a view to meeting their representative to determine their intention for development within the Village boundary
- SH to write to Burghley Estate to arrange a meeting with BG and their representative and also Berry's to establish the extent of the Jackson estate and future developments

6 Stakeholders list and responses

SH reported that a total of 22 stakeholders had been contacted in November to inform them of the Neighbourhood Plan process and to determine contact details. At the time of the meeting responses had been received from nine who expressed support.

Two stakeholders attended the Open Event, Mark Constant and David Edsall who was the local representative from CPRE.

Actions:

- SH to continue to make contact with further stakeholders including the local landowners.

7 Environmental Group

It was reported that the inventory of 134 fields had been completed. It was agreed that this had been a major piece of work carried out by BG and SS with assistance from Trish Galpin and Maggie Scott.

BG gave feedback on the local green spaces identified and the number of spaces per settlement was discussed.

Moderation of results was considered and it was agreed that BG and SS would meet to moderate each other's scores.

Following the final draft of results it would be possible to develop a policy to support tree planting, access to the river, walks and other areas considered to be important.

Actions:

- SS and BG to meet with John Martin to convert the results into a draft.
- SS to meet with Percy Gilman concerning walking routes and cycle routes

8 Process to conclusion

The number of people volunteering to help with the Committee was discussed and it was felt that if additional people are required then they could be seconded for specific contributions.

Following the progress of the environmental section the next meeting is to concentrate on the housing section. This will look at policies on design, where to build and housing mix. The agenda will include an update on environmental issues and housing.

Information has already been gathered on listed buildings and information concerning housing design will be contained in the Village Plan and can be replicated in the Neighbourhood Plan.

Actions:

- Housing to be the main agenda item for the next meeting
- Meetings with major landowners to be arranged prior to the next meeting.

9 Funding

The initial funding from Locality had been utilised and there could be an additional £4000.00 available. The proviso is that it must be used before the end of March.

Actions:

- SH is to complete the end of project report with Locality (completed 14.01.19)
- GK to complete the expression of interest application following the signing off by Locality.

10 Date of next meeting

The next meeting will take place on Tuesday 29th January 2019 at 19.30 in Duddington Village Hall.

The main agenda item will be Housing.